



QUALITY POLICY

The continuing policy of M & J Bowers Ltd is to provide a professional, secure and efficient service in document and data destruction and the recycling of waste paper and cardboard to meet and even exceed all of the requirements of our customers. This achievement will result in securing efficiency and enhancement of long-term profitability.

The Management Team bears the responsibility for establishing, maintaining and implementing the system for controlling those particular activities for which they are responsible. We undertake to ensure through instruction, practical example and training that quality is the aim of all members of the Organisation and that each employee has a proper understanding of the importance of the quality system function and its direct relevance to the success of the Organisation.

Equally we ensure that every employee is responsible for, and will be fully trained to perform the duties required by his or her specific role and to be better able to serve our customers.

The organisation has a policy of continual improvement and setting of quality objectives in line with the framework laid down within the ISO 9001 Standard, and committed to satisfying applicable requirements.

We hereby certify that this Quality Manual and the Standard Operating Procedures Manual accurately describes the Quality System in use within the Organisation to meet the requirements of ISO 9001.

The Quality System will be monitored regularly under the Top Management's ultimate responsibility with regular reporting of the status and effectiveness at all levels.

Signed.....

(Mr J M Bowers – Managing Director)

Date.....
06/04/2018